



SCHOOL RE-OPENING PLAN

2020-2021

ENTRY & EXIT PROTOCOLS

- Everyone entering the building must remain socially distanced while waiting to enter and must be wearing a mask.
- All personnel, family members and students will be required to have a temperature check when entering the building. We have thermo cameras in place at the gym and main door entrances. While waiting briefly for the temperature to be taken, each person will be required to use hand sanitizer. For entry, we will have students entering specific doors in order to maintain one-way traffic to all classrooms. Once entered, only students will be allowed to go to their classroom. Before School will begin at 7:30 a.m. At 8:00 a.m. students in all grades will be allowed entry into the school building to proceed to their classroom. School will begin at 8:30 a.m. with Morning Prayer which will be conducted over the intercom with students in their classrooms.
- We will have a staggered exit at the end of day. We will begin our exiting procedures with our Pre-K 3 and Pre-K 4 students at 2:30 p.m. At 2:35 p.m. our Kindergarten, Grade 1, Grade 2, and Grade 6 students will be released. At 2:40 p.m. our Grade 3, Grade 4, Grade 5, Grade 7, and Grade 8 students will be released. This year, the walkers will exit the front of the building and will be released at 2:50 or when all cars have been released. **All cars must be in the parking lot for dismissal except for Pre-K 3 and Pre-K 4 families who may park on Hopkins Street and Bliss Road.**
- After School students will be brought to the gym where they will remain with students from their classrooms.
- Parents of Pre-K 3 and Pre-K 4, students will be allowed into the school building to bring their students to their classroom. They are expected to leave immediately following drop off in the classroom and must follow the one-way direction of the hallways.
- Parents of Kindergarten student will be allowed into the school building to bring their students to their classroom through the first full week of school. They are expected to leave immediately following drop off in the classroom and must follow the one-way direction of the hallways.

HANDWASHING/HAND SANITIZER

- All hand sanitizer dispensers will be marked and placed at strategic locations throughout each classroom and common spaces.
- Students will be reminded that the best policy is to wash hands frequently with soap and water.

IN-CLASS INSTRUCTION

WITH DISTANCE LIMITATIONS USING THE 6-FT RECOMMENDATION

- Classroom spaces have been measured to ensure 6-ft distancing between students in Grades Kindergarten through Grade 8.
- Classroom spaces have been extended. Those classrooms that might need to be shared between two different grades will have dividers installed to keep the cohorts separate.
- Grades Pre-K-3 through Grade 1 each have one teacher and one teacher's aide to work with the students in each of their classrooms. Students in grades 3-8 will have a Special's teacher to begin and end each day to ensure the safety of the students through these busy, transitional times.
- Students in grades Pre-K through Grade 1 will not be required to wear face coverings during their classroom instruction. Although, we recommend providing your child with a mask to wear each day while moving through common areas. Students in grades 2 through Grade 8 must bring in their own face covering and will be required to have their face coverings available at their desk during classroom time. While seated at their desk receiving instruction, these students will be able to have a mask break and will not be required to wear a face covering. When students leave their seat, a face covering must be worn.
- Our faculty and staff will have a face covering on all times.
- Students in grades 6, 7, and 8 will be allowed to travel between their three academic classrooms. Students in Pre-K 3 through Grade 5 will have all instruction in their classrooms and will have morning recess to allow them movement.
- Specials will be provided throughout this academic year.

COVID-19 POSITIVE OR EXPOSURE

- If a student test positive for COVID-19, that student must be out for a minimum of 14 days, have a reduction of symptoms for 72 hours and speak to the nurse, in order to return.
- If there is an exposure in the classroom, the family must notify the nurse immediately. Each situation will be evaluated on a case by case basis.
- The state and local guidelines continue to change and therefore, the school reserves the right to change this document as needed.

LUNCH & RECESS

- All students moving throughout the building must maintain social distancing between each other while walking through the halls. All students, grades 2-8 are required to wear a face covering while walking through the halls and we recommend that students in grades PK 4 through Grade 1 also wear one.
- Students in grades Pre-K 3 through Grade 5 will have a morning and lunch recess. This will allow for additional movement breaks. All students will be required to use hand sanitizer before going outside and to wash their hands upon re-entry.
- Each class will have recess outside daily, weather permitting. They will play outside with their classmates and will not mix with other classes. The playground equipment will be available for use during recess, one class at a time, on a daily rotating schedule for the enjoyment of all of our student.
- For this school year we will have four lunch periods where students will be socially distanced, but will eat lunch in our cafeteria area.
- Classroom teachers will have opportunities to take their class outside for a picnic lunch, weather permitting, once a week.
- In order to accommodate our social distancing at lunch time, we will have a set group of trained volunteers assisting the staff in maintaining hygiene protocols.
- Due to COVID-19, all lunch will need to be brought from home. This will decrease the need to stand in line for hot lunch and less risk for exposure. It will also give students more time to enjoy their lunch.

EXTENDED DAY

- Before and After School will be available for families who need an extended day.
- Students will be located in the gym for before and after school care.
- Students will be required to remain socially distanced within their classroom cohort for the safety of all.
- Games, puzzles, and crafts will be available for students to work on at tables, along with space to complete homework. The staff will take groups of students outside for play in the playground area when available.
- Jr. High students will have before and after school care available. Students entering in the morning will be required to go to their classroom only. After school Jr. High students will go to the 8th grade classrooms. There, they will be required to sit and complete work. There will be no movement between classrooms in the morning or afternoon.

CLEANING PROTOCOLS

- Students will sanitize their hands before leaving the building for recess and will wash their hands upon re-entry. Portable sinks will be available.
- Before each Morning and Lunch recess, desks will be sanitized and left to dry while students are outside.
- At the end of day, each faculty member will be responsible for the sanitization of their classroom before leaving.
- The Night Cleaning crew will sanitize all flat surfaces outside of the classrooms.
- Students will wash their hands often.
- Before changing classrooms, desks and chairs will be sanitized in grades 6, 7, and 8. Students will use hand sanitizer before moving to their next classroom.
- Our school nurse will meet with each class during the first week of school to discuss hygiene.

ILLNESS

- Families are required to keep their child home from school if they are exhibiting any signs of illness.
- Temperature checks will be taken each day upon entry. If a student is exhibiting an elevated temperature, they will be directed to the nurse who will further evaluate the student. If necessary, a parent/guardian will be called to pick up their child. The child will remain in the isolation area until picked up. No student should be left at school for more than 30 minutes waiting to be picked up due to illness. We will refer to your emergency people if this condition cannot be met.
- If a student is out of school due to an illness, their make-up work will be available upon their return.
- Students who may be out for an extended period of time will receive work packets to be completed at home. If necessary, faculty will check in with student to maintain progress through their period of separation from school.
- Further instructions for families in quarantine will be given as needed to provide the best possible continuation of learning.